



## College Football Hall of Fame Community Parade Application

UNIT NAME \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE (\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_

CONTACT PHONE FOR PERSON DAY OF EVENT:

NAME \_\_\_\_\_ CELL (\_\_\_\_) \_\_\_\_\_

WEBSITE \_\_\_\_\_

EMAIL \_\_\_\_\_

CATEGORY - check one

- Commercial
- Small Business
- Non-Profit/Commercial
- Non-Profit
- Cars – Antique/Classic
- Animals
- Marching Band
- High School Group
- Specialty Unit
- Other \_\_\_\_\_

***I have read and understand the 2009 College Football Hall of Fame Community Parade Release and Indemnification agreement.***

\_\_\_\_\_  
*Participants Printed Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

RETURN THIS FORM:  SIGNED  INCLUDES PHOTOS OR DRAWINGS  
 TV SCRIPT/PRESS INFORMATION  
 NON-PROFITS SUBMIT A COPY OF THEIR STATUS FORM  
 PARTICIPANT INDEMINIFICIATION

**Application will not be processed if incomplete. APPLICATION DEADLINE June 12<sup>th</sup>**



TITLE OF UNIT \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

NUMBER OF PARTICIPANTS \_\_\_\_\_

1. What information would your group like to communicate to the audience? Include accomplishments. \_\_\_\_\_

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2. You're your group have any special features, unusual history, etc.? \_\_\_\_\_

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3. What other parades has this unit participated in? \_\_\_\_\_

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4. Costumes or uniform information? \_\_\_\_\_

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5. Please indicate how you would like your unit's name to appear exactly on the television and/or in print: \_\_\_\_\_

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## STAGING & DEMARSHALING INFORMATION

It is very important that the staging (beginning) and demarshaling (ending) logistics be coordinated in advance. All participants' must be dropped off at the staging area, and then all vehicles must immediately proceed to the demarshaling area to await the participants' arrival at the end of the parade. In order for the committees to properly plan these two critical areas, please complete the information requested below.

**Please return this form with you application.**

**If your unit is accepted, complete instructions, maps and passes will be sent to you at a later date.**

UNIT NAME \_\_\_\_\_  
PLEASE PROVIDE UNIT NAME SO THAT SEPARATE PAGES MAY BE IDENTIFIED

Total number you will be transporting:

\_\_\_\_\_ People \_\_\_\_\_ Animals

Number of auxiliary vehicles you will have (not including the parade unit):

_____ Cars	_____ Flatbed Trucks
_____ Buses	_____ Box/Utility Truck
_____ Vans (full size or cargo)	_____ Horse Trailers
_____ Vans (mini)	_____ Utility Trailers
_____ Pickup Trucks	_____ Vehicles Hauling Trailers
_____ Semi-Truck/Trailers	
_____ Other – Please specify: _____	

Do you have special handling needs? \_\_\_ Yes \_\_\_ No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Do you have any special height or width requirements? \_\_\_ Yes \_\_\_ No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_



## ANTIQUE & CLASSIC VEHICLE INFORMATION

If you are submitting application to drive your antique car or classic vehicle in the College Football Hall of Fame Grand Parade, the following information is critical for scripting purposes. If you are applying for more than one vehicle, please use a separate page for each vehicle.

Unit Name \_\_\_\_\_

Year of Vehicle \_\_\_\_\_

Make \_\_\_\_\_

Model \_\_\_\_\_

How many years have you owned the vehicle? \_\_\_\_\_

What awards of honor have this vehicle won? \_\_\_\_\_

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Any other information on this vehicle? \_\_\_\_\_

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PLEASE ATTACH A PHOTO OF THE VEHICLE IN THE SPACE BELOW:



## FLOAT INFORMATION

It is the responsibility of the float sponsor to ensure that the float sketch is submitted on time; this may require dialog with the float builder. As soon as the sketch is received at the College Football Hall of Fame office, it will be dated and reviewed by the Enshrinement and Parade Directors. The float sponsor will then be notified if the sketch is accepted as submitted. If there are duplicates or similarities, the dates the competing sketches were received will be the deciding factor on a first-come basis. Therefore, it is important to submit your sketch along with any entry fee as early as possible.

UNIT NAME \_\_\_\_\_

FLOAT THEME \_\_\_\_\_

Sponsor's Name: \_\_\_\_\_

Sponsor's Phone: Day (\_\_\_\_) \_\_\_\_\_ Evening (\_\_\_\_) \_\_\_\_\_

Cell phone contact day of event (\_\_\_\_) \_\_\_\_\_

Sponsor's Email: \_\_\_\_\_

The following information should be completed by the float builder and submitted with the rest of the application.

BUILDER'S NAME: \_\_\_\_\_

BUILDER'S PHONE: (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

WHERE FLOATS WAS CONSTRUCTED: \_\_\_\_\_

\_\_\_\_\_

### FLOAT SPECIFICATIONS

HEIGHT: \_\_\_\_\_ LENGTH: \_\_\_\_\_ WIDTH: \_\_\_\_\_

COLORS: \_\_\_\_\_

FLOWERS AND/OR ANY OTHER NAUTURAL COVERINGS: \_\_\_\_\_

\_\_\_\_\_

ANIMATION TYPE: \_\_\_ Power \_\_\_ Manual Operation (concealed) \_\_\_ None

WILL FLOAT INCLUDE SOUND? \_\_\_ Yes \_\_\_ No

NUMBER OF RIDERS: \_\_\_\_\_ NUMBER OF OUT-RIDERS: \_\_\_\_\_

CELEBRITIES ON FLOAT: \_\_\_\_\_

### ADDITIONAL FLOAT INFORMATION:

Please provide a few sentences about your company including a short explanation of your float design and concept. Our writers will use this as script for the television broadcast.

\_\_\_\_\_

\_\_\_\_\_



## MARCHING BAND INFORMATION

### ALL BANDS MUST PROVIDE THE FOLLOWING INFORMATION

**BAND NAME:** \_\_\_\_\_

**BAND DIRECTOR NAME:** \_\_\_\_\_

**BAND NICKNAME:** \_\_\_\_\_

**DATE SCHOOL IS OUT FOR THE SUMMER:** \_\_\_\_\_

**CONTACT AFTER SCHOOL IS OUT FOR THE SUMMER:**

NAME \_\_\_\_\_ PHONE (\_\_\_\_\_) \_\_\_\_\_

CELL (\_\_\_\_\_) \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**TRANSPORTATION COORDINATOR OR LEAD BUS DRIVER:** \_\_\_\_\_

CELL (\_\_\_\_\_) \_\_\_\_\_

**PERFORMING STYLE:** \_\_\_\_\_

**WHAT IS THE CUSTOMARY MARCH CADENCE SPEED (BPM) THE BAND USES?**

**DOES THE BAND NORMALLY PERFORM DANCE STEPS OR OTHER NON-STANDARD STEPS DURING IT'S PARADE MARCH? IF SO, DESCRIBE THEM:** \_\_\_\_\_

**NUMBER OF RANKS (from banner to final element)?** \_\_\_\_\_

**NUMBER OF BAND INSTRUMENTALISTS**

MALE \_\_\_\_\_ FEMALE \_\_\_\_\_

**TOTAL NUMBER OF INSTRUMENTALISTS:** \_\_\_\_\_

**TOTAL NUMBER OF NON-BAND, ADULT SUPERVISORS MARCHING WITH THE BAND?** \_\_\_\_\_

**NUMBER OF BAND FRONTS**

MAJORETTES \_\_\_\_\_ FLAG CORPS \_\_\_\_\_ COLOR GUARDS \_\_\_\_\_

SPECIAL \_\_\_\_\_ CHEERLEADERS \_\_\_\_\_ POM POM \_\_\_\_\_

**WILL THE CHEERLEADERS BE MARCHING IN FRONT OR BEHIND THE BAND?**

FRONT \_\_\_\_\_ BEHIND \_\_\_\_\_ NOT MARCHING \_\_\_\_\_

**ADDITIONAL BAND SCRIPTING INFORMATION:**

Describe the band uniform that will be worn during the College Football Hall of Fame Grand Parade (include style, colors, trim, and other features) or attach picture of uniforms.

What awards and recognitions have you achieved during the last five years: \_\_\_\_\_

Any famous graduates (include well-known celebrities, sports figures, etc.) \_\_\_\_\_

### **BREAKING CADENCE**

At times, given the pace of the parade, it is possible that your band will be requested to "break cadence" in order to speed up, slow down or stop. Acceptance of an invitation to march in the College Football Hall of Fame Community Parade signifies acknowledgement that your band will follow the guidance of the parade marshal and escorts in that regard. Failure to do so could result in removal from the parade.

## **DRESS UNIFORMS**

Because the Grand Parade will be televised, each band selected to participate in the College Football Hall of Fame Grand Parade is required to wear their official dress uniforms. Should an official heat advisory be in effect, the Parade Committee will notify band directors within 24 hours of the parade that the policy has been relaxed.

## **TELEVISION COVERAGE**

While television coverage cannot be guaranteed, we are certain that your band members will receive a rousing welcome from the thousands that will be along the parade route.

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## APPLICATION INSTRUCTIONS

Thank you for your consideration in submitting an application for the participation in the 2009 College Football Hall of Fame Grand Parade.

Please note all pages that need to be filled out and your unit name must be included on every page so the separated pages may be identified.

After carefully completing the application for the acceptance into the 2009 College Football Hall of Fame Grand Parade, please return the following:

- Application form that applies to your unit.
- Photo of your unit
- Any attachments specific to your type of unit.
- If applicable to your unit – insurance certificate, workers compensation information,
- Float sketch (for floats only)

### RETURN COMPLETE APPLICATION:

Jeney Anderson  
College Football Hall of Fame  
111. S. St. Joseph Street  
South Bend, IN 46601

Email: [jeney@collegefootball.org](mailto:jeney@collegefootball.org)

Fax: 574-235-5720

Phone Contact: 574-235-5735



## 2009 Enshrinement Festival Parade South Bend, Indiana

### **INDEMNIFICATION:**

In consideration of the acceptance of this application, the above named organization, as an inducement to such acceptance, agrees for itself and its officers, employees, agents, successors, and assigns, to indemnify and hold the National Football Foundation, College Football Hall of Fame, and the Chamber of Commerce of South Bend, IN its board members, officers, employees, agents, sponsors, successors and assigns, harmless of and from any and all liability, claims, actions, demands, damages and expenses including without limitations, reasonable attorney's fees incurred by or on behalf of any of them, arising out of injury (including death) or damage of any kind, to property or persons (including any member of the above named organization), in any way connected with the above named organization's participation in the parade.

### **WAIVER OF LIABILITY:**

I, the undersigned, as the person authorized to act on behalf of the organization, hereby release, remise and forever discharge the National Football Foundation, College Football Hall of Fame, and the Chamber of Commerce of South Bend, IN of and from any and all liability, claims, actions, and possible causes of action which may accrue to any member of the group from every and any loss, damage, and injury (including death) that may be sustained while participating in the parade.

### **ACKNOWLEDGEMENT:**

I have received and agree to all terms as set forth in the Parade Application and Rules and Procedures.

### **PARTICIPATING ORGANIZATION:**

Organization \_\_\_\_\_

Applicant's Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_